

CREDIT ACCOUNT APPLICATION FORM



If handwritten, please complete in BLOCK CAPITALS. Please note, incomplete details can delay your application.

Business applicants

Please complete sections **1** & **3**

Personal applicants

Please complete sections **2** & **3**

SECTION 1 Business applicants only - personal applicants skip to section 2

Please tell us about your business

Full business name

Trading name (if different)

Trading address, including postcode

What is the nature of your business?

Date established

Limited company?

Yes No

Company registration number (if applicable)

Parent company name (if applicable)

Parent company reg. number (if applicable)

Who will be responsible for arranging the monthly payments of your account?

Billing contact name

Tel

Email

Invoices and statements are sent by email

Email for invoices & statements (if different to above) - if left blank, we'll send your invoices to the email you've provided above.

Invoice address, including postcode (or use trading address, listed above - please tick)

Who orders your materials?

Buyer/site contact name	Role
Email	
Tel	Mobile

About the Directors/Owners

We may use the information provided here for credit assessment purposes and to administer and operate the credit facilities of the account.

Director/Owner 1

Full name	Home address, including postcode
Date of birth (DD/MM/YYYY)	
Is this person the homeowner? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Director/Owner 2

Full name	Home address, including postcode
Date of birth (DD/MM/YYYY)	
Is this person the homeowner? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Have any of the Principals (Directors/Partners/Trustees/Proprietor) been involved in a liquidation /bankruptcy /IVA /CVA /receivership, or had any CCJs registered against them?

Yes No

If 'Yes', please provide details:

Personal Credit GUARANTEE - to be completed by all limited company directors

In consideration of Robert Price agreeing to supply goods to the applicant company on credit, I/we the undersigned, being director/s of the applicant company, jointly and severally guarantee payment of all its financial obligations to Robert Price and its subsidiaries and successors including financial obligations arising from any increase in the credit limit granted by Robert Price or its subsidiaries and successors from time to time following review of the applicant company's accounts.

Director 1

Name (print)
Signature
Date (DD/MM/YYYY)

Director 2

Name (print)
Signature
Date (DD/MM/YYYY)

SECTION 2 Personal applicants only - Business applicants skip to section 3

Tell us about yourself

Which of these best describes the purpose of your account?

Personal household account Home renovations Self-build project Other (Please specify below)

Other (Please specify)

Full name

Date of birth (DD/MM/YYYY)

Contact details

Home address, including postcode

Site address, including postcode (if different)

Tel

Mobile

Email

Invoices and statements are sent by email

Email for invoices & statements (if different to above) - if left blank, we'll send your invoices to the email you've provided above.

How long have you lived at your home address? (years & months)

Do you own or rent your home?

I own it I rent it

If you've been at your current home address for less than two years, please give all previous addresses within the last two years here:

Employment details

Job title

Employer

How long have you been with this employer?

Further information

Have you been involved in a liquidation or bankruptcy?

Yes No

Are you using a builder?

Yes No

If you answered 'Yes', please provide details

If 'Yes', please give their name

Would you like this builder to be able to use your account?*

Yes No

*We will contact you to discuss this further.

Are you purchasing goods as a consumer?

Yes No

Please see our terms and conditions for relevant consumer terms

SECTION 3 Personal & Business applicants to complete

Where can I use my Robert Price credit account?

This application form covers all Robert Price Group branches. This includes all builders' merchant branches as well as our specialist branches for timber, roofing, insulation and agricultural products. We will allocate a 'primary branch' and/or an account manager to you, to help assist you - please provide details below:

Which will be your primary Robert Price branch? Unsure

Have you already had dealings with a member of our staff?

Yes No

For a full list of branches, please visit the branches section of our website: www.robert-price.co.uk

If 'Yes', please give their name:

Trade references

We may require trade references. We will contact you to request these if required.

Account users

Please give the names of any individuals who will be frequent users of the account, separated by commas:

Account access: verbal or written references

Order references, whether verbal or written, can be applied as a mandatory step when goods are booked to an account. Using order references (or 'purchase order numbers') can help with account administration and controlling account accessibility.

Please select **one** option. We may contact you to discuss further.

- Option 1:** I do **not** require any verbal or written order references as a mandatory step on my account. Order references can still be entered, but they will not be mandatory.
- Option 2:** A reference name or an order number must be given to the salesperson before goods can be booked to my account. This can be verbal or written and can take any format - e.g. '62 West Wallaby Street' or 'Robert' or '2468'.
- Option 3:** A specific format of verbal or written order number must be quoted before goods can be booked to my account - e.g. 'ABC / 1234'.
If you know the format of the reference you'd like to use, please provide it here _____

Please note: we cannot guarantee that order references provide complete account security, but if you are concerned, we would be happy to discuss how best we can tailor your account settings to your needs.

For large organisations with numerous operatives, we offer 'purchasing card' solutions. Do you require further information about multi-operative purchasing cards?

Yes No

Marketing

We will use the contact information provided to get in touch for the effective management of your account. Occasionally, we would also like to send you additional information about our products and services, special offers or event invitations. Your information will never be shared with unconnected third parties. We pick information to share with you that we believe will be relevant and useful to you.

If you would like to receive the above information, please opt-in by ticking the relevant boxes. You can also unsubscribe at any time.

Email Text message Phone Post

How did you hear about Robert Price?

Visit from a local rep. Online / Website Advert Social media Word of mouth Builder
 Planning application Other - please specify: _____

Social media: tags and shares

We'd love to link up with our account customers on social media. Additional followers, tagging, likes and shares can improve your reach, plus we'd love to see our materials in use!

If you have social media channels, give us your account handles and we'll 'Like', 'Share' and 'Follow' your pages and posts! Follow us back for all the latest news from Robert Price. Your social account handles:

Facebook

Instagram

@

Twitter

@

LinkedIn

DECLARATION Personal & Business applicants to complete

In this declaration the term “Robert Price” refers to all/any member companies controlled by the parent company Robert Price & Sons Limited.

I/We make this application to open an account with Robert Price. I/We confirm that the above particulars are correct. I/We authorise Robert Price to make such enquiries as it deems necessary in connection with this application. I/We understand that credit terms are that payment is due promptly at the end of the month following the date of invoice and that if granted credit I/we agree to pay in accordance with these terms. I/We acknowledge and accept the Robert Price Terms and Conditions of Sale. I/We agree that the information supplied may be used by Robert Price for the effective management and servicing of my/our account. I/We understand that under the Data Protection Act, I/we have the right to obtain details about what data Robert Price hold on me/us, upon application by me/us in writing.

A copy of the Robert Price Terms and Conditions of Sale is available on our website.

If an account is opened, it will be valid in the name of the applicant only. Any change to names or legal status must be notified to us in writing and agreed by us; a new application form will usually be required.

Unless submitted using our signature verification version, a ‘wet’ signature must be used. No typed signatures can be accepted on hardcopy or scanned forms.

Signature	Print name	Date (DD/MM/YYYY)
Signature	Print name	Date (DD/MM/YYYY)

RETURN THIS FORM

Once completed, please return this form by one of these 3 methods:

- Return a hardcopy to your local branch;
- Email a scanned copy to an existing staff point of contact;
- Or, if you don't have an existing contact, email a scanned copy to head office via: newaccount@robert-price.co.uk.